

Yaba College of Technology

P.M.B. 2011, Yaba, Lagos

Invitation to Pre-Qualification to Tender for Year 2013 Tertiary Education Trust Fund (Tetfund) Special Intervention Projects/Year 2014 Capital Projects

Applications are hereby invited from reputable and interested Companies with relevant experience and good track record for pre-qualification to tender for the underlisted projects.

1.0 Profile of Projects

(i) Year 2013 tertiary Education Trust Fund (TETfund) Special Intervention Projects

(i) Procurement, Installation and Commissioning of White Electronic Interactive Boards

(ii) Procurement. Installation and Commissioning of Complete sets of Computers

(2) Year 2014 Capital Projects

(iii) Upgrading of College Medical Centre to a modern Medical Centre of two-storey wilding;

(iv) Refurbishment and repairs of Arts & Design building Complex

(v) Furnishing of Classrooms and Offices

2.0 Pre-Qualification Criteria

(i.) Only contractors/suppliers that have proven capability, relevant experience and good track record will be considered for pre-qualification to tender.

(ii) Company profile and organizational structure, including names, resumes, and telephone numbers of key personnel.

(iii) verifiable list of previous similar works successfully carried out within the last three years with names of clients, evidence of award and practical completion.

(iv) Evidence of Incorporation of company by the Corporate Affairs Commission (CAC)

- (v) Company Tax Clearance Certificates for the last three (3) years.
- (vi) Evidence of Pension contribution for employees as required under section 19(6) of the public procurement act.
- (vii) Evidence of compliance with Industrial Training Fund (ITF) amendment Act 2011, as applicable.
- (viii) Equipment and Technology capacity.
- (ix) VAT Registration and evidence of past VAT remittances.
- (x) Experience/Technical qualification of key personnel with copies of certificates.
- (xi) Audited Annual financial report of the company for the last three (3) years.
- (xii) Evidence of financial strength, credit worthiness and readiness to instruct bankers to supply financial information on the company as may be required.
- (xiii) Evidence of community and social responsibility (if any).
- (xiv) A sworn affidavit indicating that all documents submitted are genuine and verifiable,
- (xv) A sworn affidavit that none of the directors has been convicted in any country for any criminal offence, including fraud or financial impropriety,
- (xvi) Bidders should accordingly include in their bid, a sworn affidavit indicating whether any officer of Yaba College of Technology is a former or present Director, Shareholder or has any pecuniary interest in the company.

3.0 Submission of Pre-qualification Documents

Bound pre-qualification documents in wax-sealed envelope with "Pre-qualification as the (name of project)" as the case maybe written" at the top left hand corner should be hand-delivered not later than 12noon on Monday, January 27, 2014 to the address below:

The Registrar
Yaba College of Technology
Yaba-Lagos

4.0 Opening of Prequalification

Pre-qualification envelopes will be opened at 1: 00 p.m. on Monday, January 27, 2014, and representative(s) of companies that submitted bids are hereby invited to witness the opening

5.0 Notification of Pre-Qualification Bidders

Names of pre-qualified contractors/suppliers will be displayed on notice board by **Monday February 10, 2014**, and they will be invited to tender accordingly

6.0 Collection of Tender

Pre-qualified contractors should note that they will be required to pay a non-refundable tender processing fee of fifty thousand naira only (N50,000.00) for each project.

Tender documents will be available for collection at the Physical Planning Unit, of the College on presentation of evidence of payment of the processing fee.

Please Note:

- a) That by the submission of pre-qualification documents, Yaba College of Technology is neither committed nor obliged to award any contract to any contractors/supplier or agent,
- b) That this advertisement for invitation to pre-qualification shall not be construed as a commitment on the part of College, nor shall entitle any contractor/supplier to make any claims whatsoever and/or seek any indemnity from Yaba College of Technology.
- c) That due diligence would be followed as all the documents submitted would be verified and the past executed works and contractor's offices shall be visited. Any discrepancies found would disqualify the contractor.

Signed:
Biekoroma Charity Amapakabo
Registrar